



AVIATION INSURANCE PROGRAM

CHECK LIST

(What we need from Airlines)

- ☐ _____
legal corporate (holding company or airline) name
- ☐ _____
airline two-digit identifier (e.g. AA for American Airlines, AQ for Aloha Airlines)
- ☐ Schedule of aircraft (must include)
 - ☐ "N" number
 - ☐ serial number
 - ☐ valuation
- ☐ Fleet valuation
- ☐ Copy of war risk policy or sections of insurance policy pertaining to war risk
- ☐ Documentation of payment including:
 - ☐ Most recent war risk premium payment (prior to 9/11/01)
 - ☐ Any war risk surcharges after 9/11/01
 - ☐ Quotes for war risk premiums after 9/11/01
- ☐ Copy of cancellation notice on war risk policy/rider.
- ☐ Recheck contact list:
 - ☐ Names/numbers/email of other departments (e.g. accounting)
 - ☐ Names/numbers/e-mail of outside parties to receive verification of insurance